



February 15, 2023
 STERLING MUNICIPAL LIGHT DEPARTMENT
 EXECUTIVE SESSION
 MEETING MINUTES



DATE: February 15,2023

LOCATION: SMLD, Rear Board Room
 50 Main Street, Sterling, MA

BOARD MEMBERS: Joseph Curtin (Curtin), Chairman
 Brian Pierce (Pierce), Vice Chairman
 Eric Darlington (Darlington) Clerk

SMLD STAFF: Sean Hamilton (Hamilton), Interim General Manager
 Nancy Forgione (Forgione) Office Manager

MINUTES: Sean Hamilton

1. 6:05 PM. **Meeting called to order; Curtin stated that the meeting is subject to audio recording - Roll Call Attendance, Darlington present, Curtin Present**

PLEDGE OF ALLEGIANCE

Board members in attendance pledge allegiance to the flag of the United States of America

1a. Safety Announcement - Equipment in office

2. **Approval of Agenda – Darlington made a motion to approve agenda as written, Curtin seconded, no discussion, all in favor, Darlington aye, Curtin aye.**
3. **General Manager’s Report-** Hamilton asked if at next meeting we could allow time to add a discussion on the Enterprise Resource Planning (ERP) RFPs.
4. **Future Agenda Items and Schedule Next meeting-** Executive Session for interviews of candidates number 1 and 4, also discuss ERP.
5. **6:07 PM – A motion was made by Pierce seconded by Darlington to go into executive session, Curtin “aye”, Pierce “aye”, Darlington “aye “, All in favor 3-0, Board enters into Executive Session**

(5.1) Under M.G.L. Chapter 39: Section 23(b), Clause 8, to hold an initial screening (including interviews if they are part of the initial screening process) by a preliminary screening committee or a subcommittee appointed by a governmental body of candidates for employment if an open meeting would have a detrimental effect in obtaining qualified candidates.

5.1) Executive Session

General Manager Interviews- Chairman Curtin (Curtin) explained the interview process including how the questions that were assigned and distributed to each member would be asked.

6:15 PM -Candidate number 2 was brought in and introduced, candidate 2 took a few minutes to introduce himself and gave a brief summary of his experience. Each member took turns asking questions and scoring the candidate based on his answers, at the conclusion of the interview Forgione (Forgione) collected score sheets to be tabulated. The interview concluded at 7:20 pm.

7:24 PM -Candidate number 3 was brought in and introduced, candidate 3 took a few minutes to introduce himself and gave a brief summary of his experience. Each member took turns asking questions and scoring the candidate based on his answers, at the conclusion of the interview Forgione collected score sheets to be tabulated. The interview concluded at 8:05 pm.

8:07 PM Mr. Pierce made a motion to close the executive session and move to public session to adjourn, Mr. Darlington seconded, Curtin "aye", Pierce "aye" Darlington "aye" All in favor, 3-0.

ATTEST:



Andy Gonsorcik, Clerk

DATE OF APPROVAL:

6/27/23

BOARD APPROVAL:

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BOARD APPROVAL FOR RELEASE:

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