

STERLING MUNICIPAL LIGHT DEPARTMENT BOARD MEETING

5:00 P.M, Monday September 18, 2023
Rear Board Room, 50 Main Street, Sterling, MA

Zoom participation will not be available.

MEETING NOTICE - REVISION 1

- 1) **Roll Call Attendance and Pledge of Allegiance**
 - a) Chairman announces that all Light Board meetings are subject to audio & video recording and broadcast.
 - b) Safety Announcement
- 2) **Approval of Agenda**
- 3) **Manager's Report**
- 4) **Unfinished Business**
 - a) ERP Billing Software Update
 - b) 2015A Project Update
 - c) Website Redesign RFP
- 5) **New Business**
 - a) Sterling Fair Report - Bill Underhill
 - b) Fiber Update - Bill Underhill
 - c) Vehicle Replacement Schedule
 - d) YTD Budget vs Actual - John Kwasniewski
 - e) SMLD Employee Handbook – No Smoking Policy Revision (vote)
 - f) General Manager Probation Period End - September 27, 2023 (vote)
- 6) **Approval of Past Minutes**- June 27, 2023 Regular Session minutes.
- 7) **Customer Comments**
- 8) **Future Agenda Items and Schedule Next Board Meeting**
- 9) **Executive Session**
 - (1) if needed and time allows under M.G.L. Chapter 30 A: Section 21(a), Clause 10 (to Discuss Trade Secrets or Confidential, Competitively-Sensitive or Other Proprietary Information Provided in the Course of Activities Conducted by a Governmental Body as an Energy Supplier)

(9.1) Jewett Road Solar
- 10) **Meeting Adjourned**