



December 20, 2023
 STERLING MUNICIPAL LIGHT DEPARTMENT
 REGULAR SESSION
 MEETING MINUTES



DATE: December 20, 2023

LOCATION: SMLD, Rear Board Room
 50 Main Street, Sterling, MA

BOARD MEMBERS: Joe Curtin (Curtin), Chairman
 Eric Darlington (Darlington), Vice Chair
 Andrew Gonsorcik (Gonsorcik), Clerk

SMLD STAFF: Matt Stelmach (Stelmach), General Manager
 Bill Underhill (Underhill), Network Coordinator
 John Kwasniewski (Kwasniewski), Accountant

MINUTES:

2:00 pm. Meeting called to order; Curtin stated that the meeting is not subject to audio or video recording.
 Roll Call Attendance: Darlington present, Curtin present, Gonsorcik present.

PLEDGE OF ALLEGIANCE

Board members in attendance pledge allegiance to the flag of the United States of America.

Safety Announcement - Equipment in office.

Approval of Agenda - Darlington made a motion to approve the agenda. Gonsorcik seconded, no discussion, all in favor, Darlington aye, Curtin aye, Gonsorcik aye. (3-0).

Manager's Report

1. Customer Service / Billing Coordinator has resigned effective end of December.
2. SMLD office will be closed on 12/26.
3. Board stipends are in current payroll.
4. Warrant is available for review.

Unfinished Business

- a) 3rd Draft of Budget - The Board reviewed the 3rd draft of both the 2024 SMLD administrative and general (A&G) budget and the 2024 SMLD capital budget. Darlington made a motion to approve the 2024 SMLD A&G budget as presented in the amount of \$11,356,418. Gonsorcik seconded, no discussion, all in favor. Darlington aye, Curtin aye, Gonsorcik aye. Vote 3-0.

FUTURE AGENDA ITEMS AND SCHEDULE NEXT BOARD MEETING: Future agenda item: 2024 SMLD capital budget. Next meeting January 24, 2024 @ 5 pm.

At 2:28 pm Darlington made a motion to adjourn. Gonsorcik seconded. All in favor, 3-0.

ATTEST:



Andrew Gonsorcik, Clerk

DATE:

2/26/24

BOARD APPROVAL FOR RELEASE:

1/24/24